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August 28, 2014

**VIA ELECTRONIC FILING**

Marlene H. Dortch  
Secretary  
Federal Communications Commission  
445 12<sup>th</sup> Street, S.W.  
Washington, DC 20554

**Re: *In the Matter of Applications of Comcast Corp. and Time Warner Cable Inc.  
for Consent to Transfer Control of Licenses and Authorizations,  
MB Docket No. 14-57***

Dear Ms. Dortch:

On August 26, 2014, along with Arthur Burke and Christopher Lynch of Davis Polk & Wardwell LLP and Mia Guizzetti Hayes of Willkie Farr & Gallagher LLP, I met with the following Commission staff regarding the above-referenced proceeding: Hillary Burchuk, Neil Dellar, Hillary DeNigro, William Dever, Marcia Glauberman, Elizabeth McIntyre, and Joel Rabinovitz. During the meeting, we discussed procedures for responding to the Information and Data Request that was issued to Comcast on August 21, 2014.

In particular, the Comcast representatives described the job functions of Comcast employees listed on organizational charts filed previously with the Commission that illustrate the management structure of various Comcast business units,<sup>1</sup> noting representative individuals who are custodians of documents responsive to each request for documents. The Comcast representatives also described the nature and scope of certain Comcast documents and information submitted to the Department of Justice ("DOJ") and responded to questions from Commission staff regarding electronic document collection and production procedures. Finally, the Comcast representatives asked the Commission to modify the relevant time periods for document requests to match the time periods used by the DOJ.

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<sup>1</sup> See Letter from Mia Guizzetti Hayes, Willkie Farr & Gallagher LLP, Counsel to Comcast Corporation, to Marlene H. Dortch, FCC, MB Docket No. 14-57 (June 11, 2014) (transmitting Comcast and NBCUniversal organizational charts).

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Please direct any questions regarding this matter to the undersigned.

Respectfully submitted,

/s/ Kathryn A. Zachem

Senior Vice President,  
Regulatory and State Legislative Affairs  
Comcast Corporation

cc: Hillary Burchuk  
Neil Dellar  
Hillary DeNigro  
William Dever  
Marcia Glauberman  
Elizabeth McIntyre  
Joel Rabinovitz